

**LOON LAKE SCHOOL
BOARD OF DIRECTORS
REGULAR BOARD MEETING
Loon Lake School Library – 5:30 pm
September 19, 2017
MINUTES**

BOARD MEMBERS PRESENT:

Jon Robbins

Tom Ator

Fred Brown

STAFF MEMBERS PRESENT:

Brad Van Dyne

Candy Sweet

Sandra Clark

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: CHAIRPERSON JON ROBBINS CALLED THE REGULAR BOARD MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS TO ORDER AT 5:35 P.M. AND LED THE PLEDGE OF ALLEGIANCE.

OTHERS IN ATTENDANCE: Joline Dixon and Eric Daving

CHANGES TO THE AGENDA: None

PUBLIC COMMENTS REGARDING AGENDA ITEMS: None

CONSENT AGENDA: Fred Brown moved to approve the Consent Agenda containing the July 25, 2017 Special Board Meeting Minutes; the General Fund Vouchers #107781 through 107817 in the amount of \$21,583.07; the September payroll estimate as presented; and the hiring of Annette Wisner as Librarian/Paraeducator. **Tom Ator** seconded the motion. The motion carried.

REPORTS:

Facilities:

- I. Secured Entry – Superintendent Brad Van Dyne invited Eric Daving from 1st Choice to share with the board certain options available for the secured entry. The doors will be ordered.

Maintenance – Eric Daving also informed the board of the HVAC work that needs to be done in the amount of approximately \$3,800.00.

Sprinkler System – Superintendent Brad Van Dyne reported the repairs are completed and the system is now up and running.

- II. Other Safety Concerns – Superintendent Brad Van Dyne advised the board the need of an updated phone system.

- III. Home-Link Update – Superintendent Brad Van Dyne informed the board T&M has finished the project and the certificate of completion has been signed.

IV. Kitchen – The restoration of the kitchen is completed. It looks great and T&M provided the completion certificate.

V. Capital Projects Levy – (see Old Business)

Board: None

Superintendent: Superintendent Brad Van Dyne provided the board an update of the 2017-18 school year. Enrollment has increased to 119 students. The decision has been made for kindergarten through third grade teachers will have their classes full time. Grades fourth through sixth will continue to have split afternoons. Brad also informed the board interviews for the paraprofessional position (SPED support) vacated by Annette Wisener would take place September 20th. Brad shared with the board he would devise a letter home to parents regarding students who participate in after school activities and informing the office each day if they are riding the bus home or staying for the activity.

Hires or Discharges: Superintendent Brad Van Dyne was happy to inform the board Annette Wisener was selected for the Library/Para educator position. **Home-Link:** None. **Enrollment/Financial:** Elementary 110; Home-Link 81.7; Total 191.7 The August financial statement was reviewed and discussed.

OLD BUSINESS:

a. **Continue Discussion on Capital Project Levy Improvements:** Superintendent Brad Van Dyne thanked the board for their work on the playground. Discussion by the board followed regarding when the installation of the new playground should take place. Questions about liability were also discussed. Brad reported Thornton & Sons, Inc. has completed the fire system. Joe from Thornton & Sons, Inc. is filing for bankruptcy and has requested that we pay the subs directly. Brad informed the boards found subs are protected by the performance bond. It is nonstandard to pay the subs directly. The board agreed with the decision to pay the general subcontractor.

b. **Read for the Second Time Revised BP 3141 Nonresident Students:** Superintendent Brad Van Dyne reminded the board of the importance of this revised version to accept or deny students who do not live in the Loon Lake School District. **Tom Ator** made the motion to approve the revised policy. **Fred Brown** seconded the motion. The motion carried.

NEW BUSINESS:

a. **Accept the Completion of our Electrical Project by Thornton and Sons, Inc.** **Fred Brown** made the motion to approve . **Tom Ator** seconded the motion. The motion carried.

b. **Approve the Lease Purchase of School Bus from Harlow's through Bell Bank:** **Fred Brown** made the motion to approve the bus lease purchase. **Tom Ator** seconded the motion. The motion was approved and carried.

c. **Approve the 2017-2018 Minimum Education Requirements:** This is approved/certified each year. **Fred Brown** made the motion to approve the 2017-2018 Minimum Education Requirements. **Tom Ator** seconded the motion. The motion carried.

d. **Approve the 2017-2018 Highly Capable Plan:** The board needs to approve each year. This plan did not change from last year. **Fred Brown** made the motion to approve the 2017-2018 Highly Capable Plan. **Tom Ator** seconded the motion. The motion carried.

e. **Approve the Contract for Services with Tom McLain:** We are contracting Tom McLain to teach six hours of music each week with one hour planning per week. **Fred Brown** made the motion to approve the contract. **Tom Ator** seconded the motion. The motion carried.

f. **Approve the Revised Certified Contract for Katie McCrea:** **Fred Brown** made the motion to approve the revised certified contract for Katie McCrea. **Tom Ator** seconded the motion. **Jan McKissick** approved via email. The motion carried.

g. **Review and Discuss BP 5253 Maintaining Professional Staff/Student Boundaries:** Superintendent Brad Van Dyne requested more discussion from the board regarding staff members communicating with parents on their personal cell phones. Other options were considered including Google Classroom and Classroom Dojo.

h. **Interview Applicants for the Loon Lake School Board/Vacancy:** **Joline Dixon** was the only applicant for the Loon Lake School Board vacancy. Joline was interviewed by the board. **Fred Brown** made the motion to appoint Joline as our new board member. **Tom Ator** seconded the motion. The motion carried.

ANNOUNCEMENTS FOR THE PUBLIC: None

PUBLIC COMMENTS FOR FUTURE CONSIDERATION: None

ADJOURNMENT: FRED BROWN MOVED TO ADJOURN THE SPECIAL MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS. TOM ATOR SECONDED THE MOTION. THE MOTION CARRIED. CHAIRPERSON JON ROBBINS ADJOURNED THE REGULAR MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS AT 8:05 PM.

CHAIRPERSON

SECRETARY TO THE BOARD

DATE