

**LOON LAKE SCHOOL  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
Loon Lake School Library – 5:30 pm  
October 17, 2017  
MINUTES**

**BOARD MEMBERS PRESENT:**

**Jon Robbins**

**Fred Brown**

**Joline Dixon**

**STAFF MEMBERS PRESENT:**

**Brad Van Dyne**

**Candy Sweet**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE: CHAIRPERSON JON ROBBINS CALLED THE REGULAR BOARD MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS TO ORDER AT 5:40 P.M. AND LED THE PLEDGE OF ALLEGIANCE.**

**OTHERS IN ATTENDANCE: Mike and Trish Berry and Eric Daving**

**CHANGES TO THE AGENDA:**

Item “a” of New Business: Joline Dixon was sworn in as our new board member. We thank her for her willingness to continue to serve our school and community.

Item “b” of New: Possibility of a School Resource Officer (SRO). Board member, Fred Brown introduced Stevens County Sheriff Deputy, Mike Berry and his wife Trish Berry. Deputy Berry discussed potential options for obtaining an SRO. He informed the board a School Resource Officer can promote trust and many positive influences to students and staff in a school environment. Discussion and questions followed.

**CONSENT AGENDA: Fred Brown moved to** approve the Consent Agenda containing the September 19, 2017 Regular Board Meeting Minutes; the General Fund Vouchers #107854 through 107924 in the amount of \$101,297.30; and the October payroll estimate as presented. **Joline Dixon** seconded the motion. The motion carried.

**PUBLIC COMMENTS REGARDING AGENDA ITEMS: None**

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**REPORTS:**

**Facilities:**

- I. Secured Entry – Superintendent Brad Van Dyne invited Eric Daving from 1<sup>st</sup> Choice to share with the board an update on the modification and options for the camera, intercom

and buzz system that are available and cost effective for our school.

- II. Snow Plowing – Superintendent Brad Van Dyne presented the board with Gale Hoskins contract request of \$200 per plow. Last year he paid \$160 per plow. The board agreed \$180 would be appropriate and this will be presented to Gale.
- III. Tree Removal – Superintendent Brad Van Dyne was asked by Gale Hoskins if the board would be interested in removing any of the dead trees on school property. After some discussion it was determined at this time it was not in the budget.
- IV. Divco/Eric Daving – Superintendent Brad Van Dyne presented the board a bid submitted by Divco with a full cover service agreement on the HVAC System. No action at this time was taken.

Eric Daving from 1<sup>st</sup> Choice was present and informed the board the air conditioner service units need filters replaced and coils cleaned. Eric also reported the sprinkler system needs blown out.

- V. Capital Projects Levy – (see Old Business)

**Board:** Jon Robbins announced Pickle Ball would begin on Monday, November 6<sup>th</sup> for community members to enjoy. **Superintendent:** Superintendent Brad Van Dyne reported to the board ECEAP (preschool) moved back into the elementary school from the Home-Link building. Brad expressed both parents and staff are happy with the move. Brad informed the board we are accepting application for the 0.5 Title/Lap Teacher position that is open. The goal is the new teacher will build and run this program. We will be in the process of interviewing soon. **Hires or Discharges:** Superintendent Brad Van Dyne was happy to announce the hiring of Sandy Lundgren in the Paraeducator position vacated by Annette Wisener. **Home-Link:** None. **Enrollment/Financial:** Elementary 118; Home-Link 87.10; Total 205.1 The September financial statement was reviewed.

#### **OLD BUSINESS:**

a. **Continue Discussion on Capital Project Levy Improvements:** Superintendent Brad Van Dyne informed the board Thornton & Sons have been paid, minus the retainage fee. Brad also reported he had been in contact with Dave Huotari of ALSC Architects and three meetings have been scheduled regarding upcoming work.

Superintendent Brad Van Dyne notified the board he had been in contact with Glenn Prosser and Richie Swearngin regarding the installation of the new playground equipment. Discussion followed and the board agreed to store the equipment this winter and install it in the spring.

b. **Review and Discuss BP 5253 Maintaining Professional Staff/Student Boundaries:** Superintendent Brad Van Dyne proposed the following language to either our policy or procedure “Staff will not use their personal cell phones or email addresses to communicate with parents. Communication with parents should take place through an educational platform

such as direct email, Google Classroom, or Classroom Dojo or similar products to be approved by the Superintendent/Principal.” Board member Fred Brown suggested that this become part of our procedure for this policy.

**NEW BUSINESS:**

- a. **Swear in New Board Member, Joline Dixon:** This was moved to Changes to the Agenda.
- b. **Stevens County Sheriff’s Office to Speak about Possible School Resource Officer:** This was moved to Changes to the Agenda.
- c. **Approve Bus 12 for Surplus: Fred Brown** made the motion to approve Bus 12 for surplus. **Joline Dixon** seconded the motion. The motion carried.
- d. **Read for the First Time New BP 6580 Continuity of Operations Plan**
- e. **Read for the First Time Revised BP 3115 Homeless Students-Enrollment Rights and Services, BP 3122 Excused and Unexcused Absences, BP 3416 Medication at School, and BP 1410 Executive or Closed Sessions.**

**ANNOUNCEMENTS FOR THE PUBLIC: None**

**PUBLIC COMMENTS FOR FUTURE CONSIDERATION: None**

**EXECUTIVE SESSION:** Chairperson Jon Robbins called the board to executive session at 8:00 for a duration of 30 minutes. Chairperson Jon Robbins reconvened the regular meeting at 8:35.

**ADJOURNMENT: FRED BROWN MOVED TO ADJOURN THE REGULAR MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS AT 8:35. JOLINE DIXON SECONDED THE MOTION. THE MOTION CARRIED. CHAIRPERSON JON ROBBINS ADJOURNED THE REGULAR MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS AT 8:35 PM.**

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**CHAIRPERSON**

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**SECRETARY TO THE BOARD**

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**DATE**