

**LOON LAKE SCHOOL
BOARD OF DIRECTORS
SPECIAL BOARD MEETING
Loon Lake School Library – 5:30 pm
March 20, 2019
MINUTES**

BOARD MEMBERS PRESENT:

**Fred Brown
Jan McKissick**

**Tom Ator
Dustin Richardson**

Joline Dixon

STAFF MEMBERS PRESENT:

**Brad Van Dyne
Sandra Clark
Keri Hodgson**

**Candy Sweet
John Wisener
Christy Haines**

**Garrett Zumini
Annette Wisener**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: CHAIRPERSON FRED BROWN CALLED THE SPECIAL BOARD MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS TO ORDER AT 5:32 P.M. AND LED THE PLEDGE OF ALLEGIANCE.

OTHERS IN ATTENDANCE: Cory Plager from DA Davidson

CONSENT AGENDA: Jan McKissick moved to approve the Consent Agenda containing the February 19, 2019 Special Board Meeting Minutes; the General Fund Vouchers of #109524 in the amount of \$2,075.43, #109525 through #109571 in the amount of \$72,953.40, and 109572 through #109609 in the amount of \$17,616.88 and the March payroll estimate as presented. **Joline Dixon** seconded the motion. The motion carried.

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Keri Hodgson questioned the board if the outside sprinkler system would be working properly for the lawn areas. Dustin Richardson also asked about LED lighting in the classrooms and reported that there are deals with Avista.

REPORTS:

a) Facilities:

- I. Superintendent Brad Van Dyne informed the board all upper attic sprinkler heads have been replaced with new ones. A representative from Tyco (or JCI which they are now called) has been here a couple of times. John Wisener gave an update to the board.
- II. Restoration work continues in the library and things are moving quite smoothly, which is very exciting.
- III. Capital Projects Levy – We will discuss under “Old Business.”

b) Board: Superintendent Brad Van Dyne read a letter from the R.E.A.D. Center thanking our school for donating the shelving from the library flood incident. They will be putting it to great use at their center. Brad shared about some required trainings for our newest board members, Joline Dixon and Dustin Richardson, that is done online.

c) Superintendent/Principal Report:

- I. Superintendent Brad Van Dyne addressed the board of restructuring John Wisener’s job description to a the Director of Maintenance, Custodial and Grounds, and then opening a 6-hour per day custodian position through August.
- II. Brad discussed putting a sub-committee to look at classified salaries for next year. Jan McKissick has agreed to be on the committee. Brad requested that one more board member would be great. Joline volunteered to be on this committee.

d) Hires or Discharges: Para-educator, Sandy Lundgren will be retiring March 27th. Interviews for this position will take place March 22nd.

e) Home-Link: None

f) Financial:

- I. Review of the February/March Statement. Garrett Zumini reported he is thinking we will need to do a budget extension due to unforeseen costs restoring the library.
- II. Enrollment March – Elementary = 110; Home-Link = 221. Our enrollment remains steady.

OLD BUSINESS:

a. Continued Discussion on Capital Project Levy Improvements: Cory Plager from DA Davidson discussed financing options to the board for our upcoming facility work. The HVAC job is currently out for bid. Bids are due March 28th at 4:00 pm.

Sandra Clark informed the board of E-rate funding and discussion followed.

b. Read the Following Revised Board Policies for the Second Time & Adopt:

- 3143 District Notification of Juvenile Offenders
- 6210 Purchasing Authorization and Control
- 6220 Bid or Request for Proposal Requirements

Joline Dixon made the motion to approve the revised board policies. **Dustin Richardson** seconded the motion. The motion carried.

NEW BUSINESS:

- a. **Approve Supplemental Contract for Sandra Clark:** **Dustin Richardson made the motion** to approve the supplemental contract. **Joline Dixon** seconded the motion. The motion carried.

b. Read for the First Time the Following Revised Board Policies:

- 1400 Meeting Conduct, Order of Business, and Quorum
- 3141 Nonresident Students

c. Discussion on April's Board Meeting Date: After discussion, the board agreed the March Board Meeting would be a Special Board Meeting on Wednesday, April 17th at 5:30 pm.

ANNOUNCEMENTS FOR THE PUBLIC: Superintendent Brad Van Dyne announced Student-Led Conferences take place Thursday and Friday, March 28th and 29th. Spring Break is the week following April 1st through 5th. Parents of the Round Table meeting is upcoming on May 14th.

PUBLIC COMMENTS FOR FUTURE CONSIDERATION: None

EXECUTIVE SESSION:

To evaluate the performance of a public employee: Chairperson Fred Brown convened the executive session at 6:50 p.m. The executive session was adjourned at 7:30 p.m.

ADJOURNMENT:

JAN MCKISSICK MOVED TO ADJOURN THE SPECIAL BOARD MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS. DUSTIN RICHARDSON SECONDED THE MOTION. THE MOTION CARRIED. CHAIRPERSON FRED BROWN ADJOURNED THE SPECIAL BOARD MEETING OF THE LOON SCHOOL BOARD OF DIRECTORS AT 7:30 PM.

CHAIRPERSON

SECRETARY TO THE BOARD

DATE