

**LOON LAKE SCHOOL
BOARD OF DIRECTORS
SPECIAL BOARD MEETING
Loon Lake School Library – 5:30 pm
June 27, 2017
MINUTES**

BOARD MEMBERS PRESENT:

Jon Robbins

Tom Ator

Jan McKissick

STAFF MEMBERS PRESENT:

Brad Van Dyne

Candy Sweet

Joline Dixon

Monica Coleston

Teresa Simmons

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: CHAIRPERSON JON ROBBINS CALLED THE SPECIAL BOARD MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS TO ORDER AT 5:32 P.M. AND LED THE PLEDGE OF ALLEGIANCE.

OTHERS IN ATTENDANCE: None

CHANGES TO THE AGENDA: Lisa Hixson, School Nurse will not be attending tonight's meeting.

CONSENT AGENDA: Jan McKissick moved to approve the Consent Agenda containing the May 23, 2017 Special Board Meeting Minutes; the General Fund Vouchers #107539 through 107614 in the amount of \$165,527.59; the June payroll estimate as presented **Tom Ator** seconded the motion. The motion carried.

PUBLIC COMMENTS REGARDING AGENDA ITEMS: None

REPORTS:

Facilities:

- I. Home-Link Update - Superintendent Brad Van Dyne informed the board of progress at Home-Link. The roof has been completed. T & M Restoration should be finished by July 15th. Monica Coleston and Teresa Simmons moved from Camp Gifford to our elementary school until restoration is complete there.
- II. Sprinklers – Superintendent Brad Van Dyne reported to the board of broken lines and other issues due to the system not being blown out before winter. Eric Daving has given an estimate of \$1,800.00-\$2,000.00 to address these issues.
- III. Heating/Cooling/Boilers – Superintendent Brad Van Dyne informed the board of Divco came and gave us a quote for the cost of a preventative maintenance contract of some of our systems. Eric Daving is also a possibility of contracting for this preventative maintenance.
- IV. Plumbing – Superintendent Brad Van Dyne reminded the board that Gold Seal found \$3,260.14 of work that should be addressed. Board member Jon Robbins suggested if there was not an urgent need, we may want to wait until next year's budget is in place. A leak in the kitchen behind the wall was discovered and we found mold. This is another new issue needing immediate attention.
- V. Capital Projects Levy – This will be addressed in "Old Business".

Board: None. **Hires or Discharges:** None. **Superintendent:** Superintendent Brad Van Dyne informed the board of the reduced FTE at Home-Link. Some reasons of the reduced enrollment are due to families moving, state testing issues and financial difficulties making it necessary for both parents to work and seek other employment. Brad reported of some of the new proposed state testing changes. Monica Coleston will be contacting Home-Link parents to inform them of the proposed new testing. Brad commended Keri Hodgson and Joline Dixon for an inspiring 6th Grade Graduation ceremony. Superintendent Brad Van Dyne reported to the board he is completing the Year End Summary for the board. Brad gave a brief summary of the great Small School Conference he attended with teachers Christy Haines, Lisa Landstrom and Jennie Lucker in Portland, Oregon paid through a grant. Brad notified the board of an e-mail received from a community member that resides in Loon Lake school district whose children attend Deer Park. This community member is requesting a change of boundaries to become part of Deer Park. He has contacted Deer Park and Cory at ESD regarding how to make these changes. Discussion followed. **Home-Link:** Monica Coleston and Teresa Simmons presented the board with their summary of the End-of the Year update. Monica described some of her 15 years' experience and changes within the district and their current staff allocations. She expressed she is continuing to seek ways to increase their enrollment numbers. Teresa Simmons thanked and praised Monica for being a great boss and persisting through all difficulties these past months have brought. Board member Jon Robbins thanked Monica and Teresa for all their flexibility and professionalism in dealing with all the complications and inconveniences of during cleaning and restoration of their Home-Link building.

Enrollment/Financial: Enrollment as of June 1, 2017: Elementary 110.0 Home-Link 86.0 Total Enrollment 196.0. Budget had been for 187.4. The May financial statement was reviewed and discussion followed. Superintendent Brad Van Dyne advised the board Garrett Zumini would be at the July board meeting to discuss and adopt the new budget. At this time the budget for the 2017-2018 year has not been announced from the state and our teachers are looking at contract negotiations.

OLD BUSINESS:

- a. **Continue Discussion on Capital Project Levy Improvements:** Preconstruction meetings have taken place with Inland Paving for the parking lot asphalt and Thorton & Sons for the electrical work. Board member Fred Brown was unable to attend meeting to report on slab for playground. Jan McKissick gave a report and update on the playground upgrade and maintenance. Travis Dixon will do excavation before the new playground equipment can be set by the contractor. Travis will have to rent some equipment to complete some of this work. Travis will also repair some of the existing playground equipment to code. Superintendent Brad Van Dyne advised the board of the need for great signage around all the playground construction area and safety to children and community members. Brad thanked and acknowledged Jan McKissick's research and hard work going forward with this project.
- b. **Read for the Second Time and Approve Revised BP 1210 Annual Organizational Meeting, Revised BP 1220 Board Officers and Duties of Board Members, Revised BP 1225 School Director Legislative Program.** Tom Ator made the motion to approve the revised Board Policies. Jan McKissick seconded the motion. The motion was approved and carried.
- c. **Read for the Second Time and Approve New BP 3235 Protection of Student Personal Information.** Jan McKissick made the motion to approve the revised Board Policies. Tom Ator seconded the motion. The motion was approved and carried.

NEW BUSINESS:

- a. **School Year in Review from our School Nurse:** Lisa Hixson was unable to attend this meeting and plans to attend July board meeting.
- b. **Approve Summer Contract for Home-Link Director:** Jan McKissick made the motion to approve the contract. Tom Ator seconded the motion. The motion carried.
- c. **Addendum to Home-Link Instructional Materials List:** Tom Ator made the motion to approve the Home-Link Instructional Materials List. Jan McKissick seconded the motion. The motion was approved and carried.
- d. **Approve Interagency Agreement with Washington State Surplus:** Steve Templeton, Transportation Director at VL Transport needs approval of this agreement to dispose of some buses. Jan McKissick made the motion to approve the Interagency Agreement with Washington State Surplus. Tom Ator seconded the motion. The motion passed and carried.
- e. **Read for the First Time Revised BP 2024 Online Learning, Revised BP 2255 Alternative Learning Experience Courses, Revised BP 5010 Nondiscrimination and Affirmative Action, and Revised BP 6700 Nutrition, Health, and Physical Fitness:** First read was completed.
- f. **Discussion of July Board Meeting:** Superintendent Brad Van Dyne informed the board due to the state not having a budget yet, it makes sense to meet later in July. Discussion took place to change the July board meeting to July 25th at 5:30 pm.

ANNOUNCEMENTS FOR THE PUBLIC: None

PUBLIC COMMENTS FOR FUTURE CONSIDERATION: None

ADJOURNMENT: TOM ATOR MOVED TO ADJOURN THE SPECIAL MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS. JAN MCKISSICK SECONDED THE MOTION. THE MOTION CARRIED. CHAIRPERSON JON ROBBINS ADJOURNED THE SPECIAL MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS AT 7:37 PM.

CHAIRPERSON

SECRETARY TO THE BOARD

DATE