

**LOON LAKE SCHOOL  
BOARD OF DIRECTORS  
SPECIAL BOARD MEETING  
Loon Lake School Library – 3:30 pm  
December 18, 2017  
MINUTES**

**BOARD MEMBERS PRESENT:**

Jon Robbins  
Joline Dixon

Tom Ator  
Jan McKissick

Fred Brown

**STAFF MEMBERS PRESENT:**

Brad Van Dyne

Candy Sweet

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** CHAIRPERSON JON ROBBINS CALLED THE REGULAR BOARD MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS TO ORDER AT 3:30 P.M. AND LED THE PLEDGE OF ALLEGIANCE.

**OTHERS IN ATTENDANCE:** None

**CHANGES TO THE AGENDA:** None

**CONSENT AGENDA:** Tom Ator moved to approve the Consent Agenda containing the November 21, 2017 Regular Board Meeting Minutes; the General Fund Vouchers #108088 through 108139 in the amount of \$29,577.42; and the November payroll estimate as presented. Jan McKissick seconded the motion. The motion carried.

**PUBLIC COMMENTS REGARDING AGENDA ITEMS:** None

**REPORTS:**

**Facilities:**

- I. Secured Entry – Discussion took place regarding possible set-ups for the secure entry. As we continue to solidify plans, it was recommended to move forward with installing the access control system (used to buzz people in) sooner rather than later. Discussion about this will continue at our next meeting.
- II. Library Heating Unit – The replacement is complete and working.
- III. Electrical/Technology Work – Superintendent Brad Van Dyne reported Eric Daving should have the electrical for some of the new technology completed this month.
- IV. New Phone System – Superintendent Brad Van Dyne informed the board the new phone system will be installed over winter break.
- V. Capital Projects Levy – (See Old Business)

**Board:** Superintendent Brad Van Dyne reminded the board of the annual board reorganization happening at the January board meeting.

**Superintendent:** Superintendent Brad Van Dyne reviewed the School Improvement Goals with the board which includes attendance, behavior and academics. Goals, questions and discussion followed.

Superintendent Brad Van Dyne also informed the board of the meeting he and Chairman Jon Robbins had with a community member regarding changing his property boundaries from Loon Lake School District to Deer Park School District. This community member must officially file a petition with the ESD in order to initiate the process. **Hires or Discharges:** None. **Home-Link:** None. **Enrollment/Financial:** Elementary 119; Home-Link 93.20; Total 212.2 The November financial statement was reviewed.

**OLD BUSINESS:**

a. **Continue Discussion on Capital Project Levy Improvements:** Superintendent Brad Van Dyne asked the board for discussion and direction to go with the fire suppression system. Discussion and questions followed with the board agreeing to move forward with total replacement. The bidding process will begin in January and installation should begin in June 2018. The HVAC system may be included as a possible bid alternate.

b. **Read for the Second Time Revised BP 3116 Students in Foster Care; BP 3432 Emergencies; BP 5005 Employment and Volunteers; Disclosures, Certification Requirements, Assurances and Approval; BP 5240 Evaluation of Staff; BP 6220 Bid Requirements; BP 6700 Nutrition, Health, and Physical Fitness.** Jan McKissick made the motion to approve BP 3116, BP 3432, BP 5005, BP 5240, BP 6220, and BP 6700. Joline Dixon seconded the motion. The motion carried.

**NEW BUSINESS:**

a. **Resolution No. 172 Authorizing Issuance of Individual Procurement Cards:** Superintendent Brad Van Dyne informed the board that Bank of America was not a viable option for a credit card and he is in the process of securing one with Numerica Credit Union. So this resolution will replace the previous one. Jan McKissick made the motion to approve Resolution 172. Joline Dixon seconded the motion. The motion carried.

b. **Read for the First Time New BP 4120 School Support Organizations.**

c. **Read for the First Time Revised BP 2021 Library Information and Technology Programs; BP 4040 Public Access to District Records; BP 6020 System of Funds and Accounts; BP 6100 Revenues From Local, State and Federal Sources; and BP 6905 Site Acquisition.**

d. **Discussion of January's Board Meeting Date:** January's board meeting will be a regular meeting on Tuesday January 16<sup>th</sup> at 5:30 pm in the library.

**ANNOUNCEMENTS FOR THE PUBLIC: None**

**PUBLIC COMMENTS FOR FUTURE CONSIDERATION: None**

**ADJOURNMENT: TOM ATOR MOVED TO ADJOURN THE SPECIAL MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS. JAN MCKISSICK SECONDED THE MOTION. THE MOTION CARRIED.**

**CHAIRPERSON JON ROBBINS ADJOURNED THE REGULAR MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS AT 6:07 PM.**

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**CHAIRPERSON**

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**SECRETARY TO THE BOARD**

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**DATE**