

**BOARD OF DIRECTORS  
SPECIAL BOARD MEETING  
Loon Lake School Library – 5:30 pm  
December 17, 2018  
MINUTES**

**BOARD MEMBERS PRESENT:**

**Fred Brown**

**Jan McKissick**

**Tom Ator**

**Joline Dixon**

**STAFF MEMBERS PRESENT:**

**Brad Van Dyne**

**Christy Haines**

**Candy Sweet**

**Annette Wisener**

**Sandra Clark**

**Deedee Schroeder**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE: CHAIRPERSON FRED BROWN CALLED THE REGULAR BOARD MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS TO ORDER AT 5:32 P.M. AND LED THE PLEDGE OF ALLEGIANCE.**

**OTHERS IN ATTENDANCE: Dustin Richardson**

**CONSENT AGENDA: Jan McKissick moved to** approve the Consent Agenda containing the November 27, 2018 Special Board Meeting Minutes; the General Fund Vouchers #109219 through #109252 in the amount of \$94,694.79 and the December payroll estimate as presented. **Joline Dixon** seconded the motion. The motion carried.

**PUBLIC COMMENTS REGARDING AGENDA ITEMS:** The Winter Concert on Thursday, December 14<sup>th</sup> was enjoyed by students, parents and community members.

**REPORTS:**

**a) Facilities:**

- I. Superintendent Brad Van Dyne reported to the board the flooding of the library has been frustrating. Servpro has replaced insulation, but service has lacked professionally. The mitigation people who responded on Thanksgiving were great. Other contractors have dropped the ball. Areas affected are now dry and carpet was removed. We have contacted Roper Construction, Capstone from Spokane, Phil Deon and Servpro for bids on the restoration work. We are asking these contractors to look at the computer lab and office area. Some of this work should be paid from Capital Projects.
- II. On Sunday, December 9<sup>th</sup> the boiler pump upstairs leaked water and glycol down to the hallway below. We have contacted our insurance company. T&M Restoration is cleaning the carpet and cutting out areas to dry.
- III. Superintendent Brad Van Dyne informed the board of multiple areas in the building without heat. Divco came back multiple times to get it figured out.

- IV. We had a sprinkler in front of the building oozing water. The system was supposed to have been blown out. We had an irrigation company come out and investigate. This person addressed the issue and blew out the system. Thanks to John Wisener for investigating this.
- V. A fire sprinkler head in the front canopy began leaking. A&D Fire and Sprinklers discovered the entire front canopy was installed incorrectly. The slope was wrong and A&D Fire and Sprinklers will address the issue.
- VI. Superintendent Brad Van Dyne reported to the board the parking lot lights were inspected by Gaffaney Electric. They replaced bulbs with LED's, but it was not a bulb issue for two of the light poles. There is evidently a short between the two poles. We still do not have lights from two of the three poles. Gaffaney will return and troubleshoot more.
- VII. The new glass windows were installed in the office with the pass through. We will contact Access Unlimited to install electronic entry at new entry door and release buttons in the office for the secured entry.
- VIII. R&R Heating & Air Conditioning has completed the venting and the water heater work at Home-Link.
- IX. We received a quote from Chewelah Painting to finish work began by First Choice. The bid to paint the entire office would be \$8,000. The cost for the secure entry vestibule and fixing the doorway area in the office would be roughly \$3,000. We are holding off on any paint work for now. Annette Wisener has expressed interest in doing an etching for the area above the secured entry.
- X. Discussion was had about the secure entry project completion. The district has decided to separate from First Choice for this project.
- XI. Capital Projects Levy – See "Old Business"

**b) Board:** Jan McKissick reminded board and staff of the Holiday Cheer drop in at her home tomorrow.

**c) Superintendent/Principal Report:** Superintendent Brad Van Dyne reported he has completed most of the teachers' observations and will finish when we return from Winter Break. The Winter Program was attended and enjoyed by many students, parents and community members. The Scholastic Book Fair again was very successful and made \$1,800, our school will earn about \$700 from it. Our thanks to Annette Wisener for her hard work on this big event. Another shout out of thanks goes to Joline Dixon and Sandra Clark for their time and efforts in making CPO's Elves Express fundraiser fun and profitable. Brad informed the board we are the first school in the nation to begin Qmlativ transitioning from Skyward. NEW ESD101 is helping us in this huge change. Sandra Clark will be here December 19<sup>th</sup> through 21<sup>st</sup> getting the new intercom and Algo bell system activated for our return from Winter Break. She has also began ordering new computers for our teachers.

**d) Hires or Discharges:** Superintendent Brad Van Dyne informed the board First Choice Heating & Air Conditioning will not be finishing out the secure entry project.

**e) Home-Link:** Superintendent Brad Van Dyne announced Monica Coleston; director at Home-Link would like to offer 9-weeks of classes, January through March 2019.

**f) Financial:**

I. The November/December financial statement was reviewed.

II. Enrollment December – Elementary = 110; Home-Link = 111; Total = 221

**OLD BUSINESS:**

**a. Continued Discussion on Capital Project Levy Improvements** – See Reports: Facilities

**NEW BUSINESS:**

**a. Approve Resolution No. 176 to Provide for an Interfund Loan from the General Fund to the Transportation Vehicle Fund:** Joline Dixon made the motion to approve Resolution No. 176 to pay off the bus purchased last year. Jan McKissick seconded the motion. The motion carried.

**b. 2018-2019 Special Education Director Contract for January 1, 2019 through June 30, 2019 for Brad Van Dyne:** Jan McKissick made the motion to approve the contract. Tom Ator seconded the motion. The motion carried.

**c. Interview Applicants for Loon Lake School Board Vacancy:** Dustin Richardson, a Loon Lake parent and community member, was our only applicant for the open board position. Dustin gave a brief history of his background and work history and explained to the board his interest in the position as both a parent and community member of Loon Lake. Questions from the board were addressed and discussion followed.

**d. Discussion on January's Board Meeting Date:** After discussion, the board agreed the January Board Meeting would be a Special Board Meeting on Tuesday, January 22<sup>nd</sup> at 5:30 pm.

**ANNOUNCEMENTS FOR THE PUBLIC: None**

**PUBLIC COMMENTS FOR FUTURE CONSIDERATION:** Superintendent Brad Van Dyne reported that he followed up with Anne Blakemore regarding her questions about milk choice at breakfast and lunch. Brad explained two milk choices are required to be offered. Brad also explained to Anne the outcome of her year-round school inquiry.

Brad also responded to the requests of "going green" in the cafeteria regarding trays, etc. We will research further and options available with Debbie Swearngin in the kitchen.

**EXECUTIVE SESSION: To Evaluate the Qualifications of a Candidate for Appointment to Elective Office.** This session did not happen, as no discussion was required regarding Dustin Richardson.

**NEW BUSINESS (CONTINUED):**

**e. Appoint New Board Member:** Jan McKissick approved by acclamation to appoint Dustin Richardson as the new board member. Tom Ator seconded the motion. The motion carried.

**ADJOURNMENT: TOM ATOR MOVED TO ADJOURN THE REGULAR MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS. JAN MCKISSICK SECONDED THE MOTION. THE MOTION CARRIED. THE REGULAR MEETING OF THE LOON LAKE SCHOOL BOARD OF DIRECTORS ADJOURNED AT 6:48 PM.**

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**CHAIRPERSON**

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**SECRETARY TO THE BOARD**

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**DATE**