

Administration

Administrative Vacations

SICK LEAVE (ILLNESS, INJURY AND EMERGENCY LEAVE): Certificated and classified administrators shall be granted 12 days per year for illness, injury and emergency. Total days available shall be placed at the disposal of the employee at the beginning of the contract year. An administrator may accumulate up to a maximum of 180 days of sick leave.

BEREAVEMENT AND EMERGENCY LEAVE: The Superintendent shall be entitled to a maximum three days' absence, non-cumulative, per year for the illness or death of a relative of the employee and/or someone with whom the employee has had a close relationship. Approval is granted by the Superintendent. It shall also be granted for problems which are suddenly precipitated and require the employee's personal attention for which preplanning is not possible. Additional days under this section may be approved by the Superintendent from accumulated sick leave.

OTHER LEAVES: Any certificated or classified administrator may request of the Superintendent consideration for the granting of other requested leaves.

Loon Lake School District #183
Adoption Date:

MAY 18 2000